

DECATUR PUBLIC SCHOOL DISTRICT #61  
BOARD OF EDUCATION  
AGENDA

Regular Meeting  
Keil Administration Building  
101 W. Cerro Gordo Street  
Decatur, IL 62523

January 23, 2024  
4:00 PM Open Session  
Closed Session Immediately Following  
6:30 PM Open Session Reconvened

Legend: AI = Action Item      DI = Discussion Item      IO = Information Only

**Strategic Plan Mission:**

*The mission of Decatur Public Schools, the destination district of our community, is to unlock students' unique and limitless potential to achieve their personal aspirations as fully prepared, contributing citizens in a global society through learning experiences distinguished by:*

- *commitment to the whole person resulting in student growth and confidence*
- *relevant, innovative, personalized academic pathways that promote passion and pride*
- *a learning environment that fosters curiosity and the thirst for achievement and discovery*
- *a culture of diversity, adaptability, and resilience*
- *meaningful and lasting relationships*
- *extraordinary school and community connections*

**The Board of Education Parameters that Guide Our Work:**

- We will make decisions in the best interest of all students.
- We will treat all people with dignity and respect.
- We will seek input and collaboration throughout our diverse community.
- We will practice responsible stewardship of all our resources.

**AI 1.0 CALL TO ORDER**

**CALL FOR EXECUTIVE SESSION**

The Board of Education will meet in Closed Executive Session to conduct student discipline hearings, an employee discipline hearing and discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and collective negotiating matters between the Board and its representatives.

Roll Call

**IO 2.0 PLEDGE OF ALLEGIANCE**

**AI 3.0 APPROVAL OF AGENDA JANUARY 23, 2024**

**IO 4.0 DISTRICT HIGHLIGHT**

- Parsons Elementary School

**IO 5.0 PUBLIC PARTICIPATION**

- Identify oneself and be brief.
- Comments should be limited to 3 minutes.
- Any public comments submitted to the Board Secretary will be included in the record.

**DI 6.0 BOARD COMMITTEE REPORTS**

**JUNIOR BOARD MEMBER'S REPORT**

**BOARD DISCUSSION**

**IO 7.0 REPORTS FROM ADMINISTRATION**

- A. District Leadership Team and their Departments
- B. Stephen Decatur Facility Update
- C. Snacks for Students on District-Wide Half Days ONLY

**AI 8.0 CONSENT ITEMS**

- A. Minutes: Open/Closed Meetings January 09, 2024
- B. Financial Conditions Report
- C. Treasurer's Report

**AI 9.0 ROLL CALL ACTION ITEMS**

- A. Ratification of a Suspension without Pay for a Macon-Piatt Special Education (MPSED) Paraprofessional (Teaching Assistant). **Please note:** This item was approved by the Macon-Piatt Special Education District Executive Board on Thursday, January 18, 2024.
- B. Vote on a Potential Student 2324-0017 Expulsion
- C. Vote on a Potential Student 2324-0018 Expulsion
- D. Vote on a Potential Student 2324-0019 Expulsion
- E. Vote on a Potential Student 2324-0020 Expulsion
- F. Consideration and Action on Possible Suspension without Pay or Termination of a Security Officer
- G. Personnel Action Items
- H. Ratification of a Bid for One (1) New Mini Activity Bus for Macon-Piatt Special Education (MPSED). **Please note:** This item was approved by the Macon-Piatt Special Education District Executive Board on Thursday, January 18, 2024.

**IO 10.0 ANNOUNCEMENTS**

The Board of Education and Administration sends condolences to the families of:

Lance Craft, who passed away January 01, 2024. Mr. Craft was the brother of Michelle Bonebrake, Interim Principal at Johns Hill Magnet School.

Curtis Randolph Sain, who passed away January 10, 2024. Mr. Sain was a School Security Officer at Eisenhower High School and an 8<sup>th</sup> Grade Girls Basketball Coach at Dennis Lab School.

**IO 11.0 IMPORTANT DATES**

**January** 31 DEADLINE to apply to a DPS Magnet School for the 2024-2025 School Year  
– More information [www.dps61.org/magnet](http://www.dps61.org/magnet)

**February** 09 Interim Progress Reports  
14 District-wide Half Day of School for ALL Students  
– **Please call your home school for details, if needed**  
19 President's Day Holiday  
– **NO SCHOOL and District Offices are Closed**

**Additional Reminders & Upcoming Dates**

**Please see the attached Multicultural flyer with upcoming dates. If any questions regarding the information, please contact Jeff Dase, Assistant Superintendent of Diversity, Equity & Inclusion at [jdase@dps61.org](mailto:jdase@dps61.org) and/or 217 362-3013.**

**NEXT MEETING**

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, February 13, 2024 at the Keil Administration Building.

**AI 12.0 ADJOURNMENT**

# District Leadership Organization & Responsibilities

DLT Onboarding  
Board of Education Meeting  
January 23, 2024



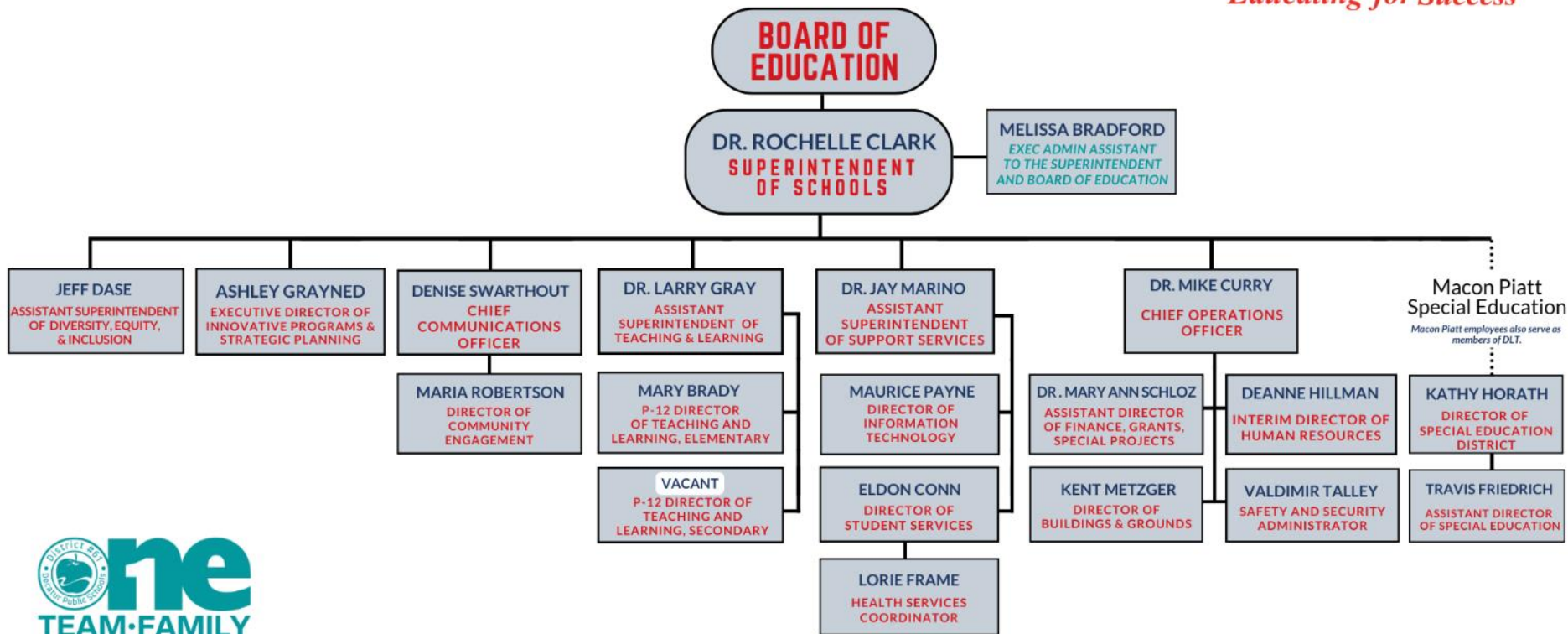
# DISTRICT LEADERSHIP TEAM (DLT)

Decatur Public Schools' district leadership organizational chart shows the structure of the organization and the relationships and relative hierarchy of the educational departments. Members of DLT have other duties not included in this diagram.

# 2023 - 2024



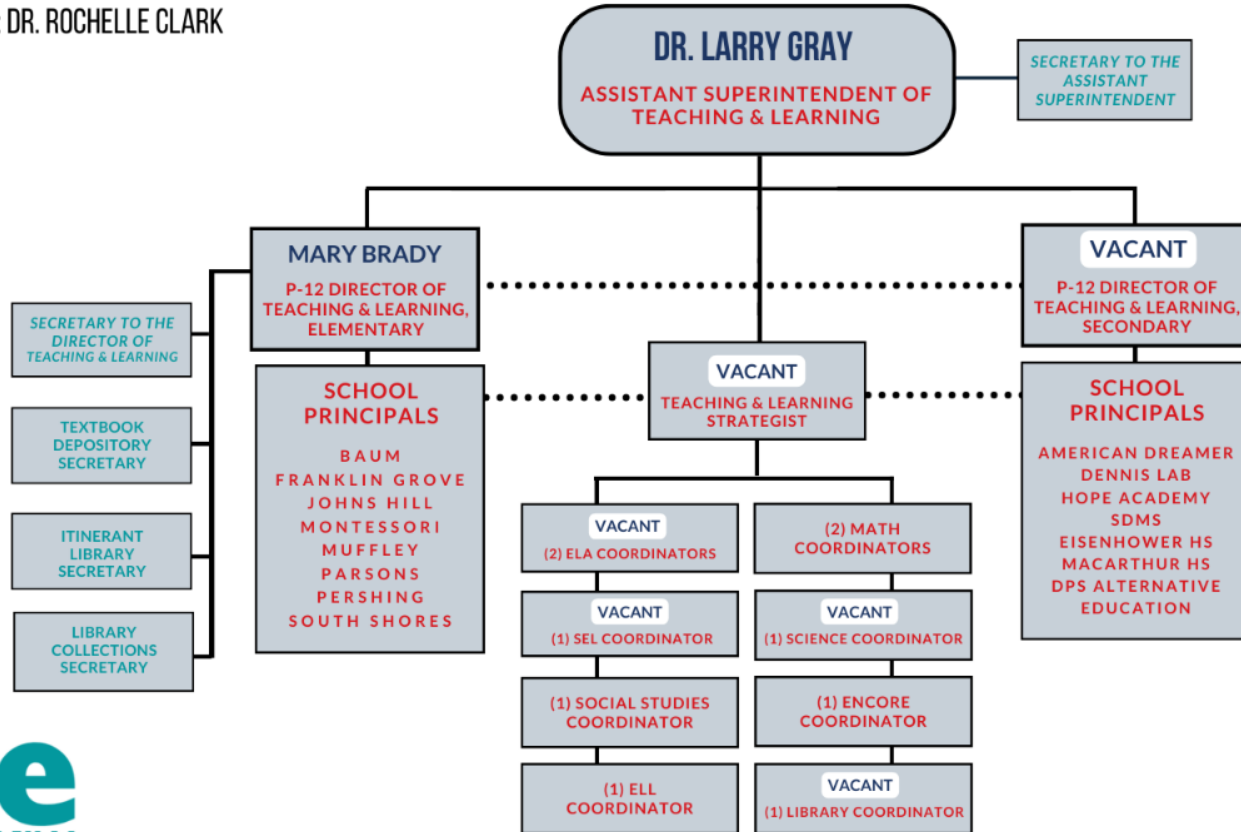
**Decatur Public Schools**  
*Educating for Success*



# DEPARTMENT OF TEACHING & LEARNING



DIRECT REPORT: DR. ROCHELLE CLARK



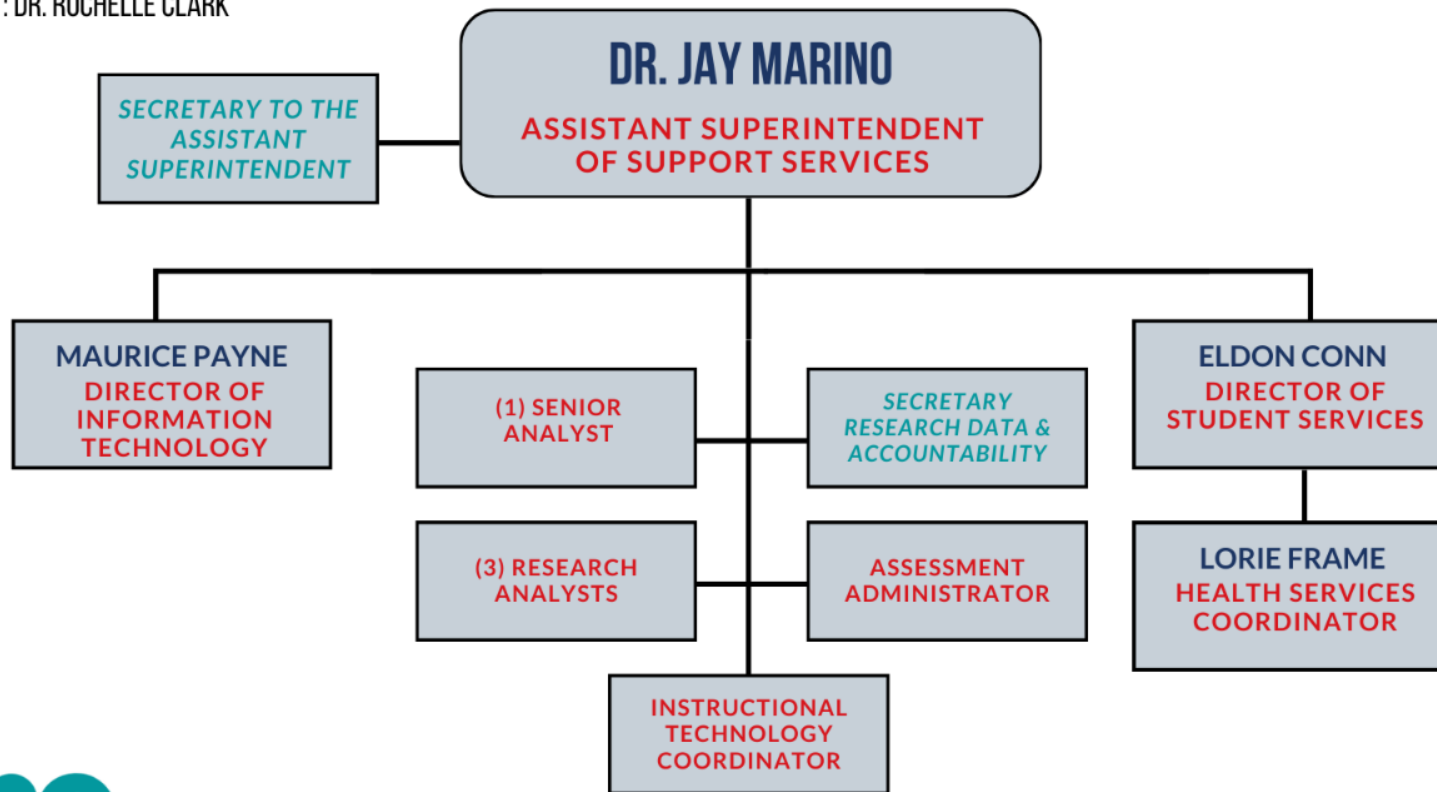
## Teaching & Learning

- Responsible for the administration and coordination of content areas that ensure that instructional programs support the mission and attainment of DPS Strategic Goals
- Designing, implementing, and evaluating the educational programs that are offered to students in the district
- Oversee the review, adoption, and implementation of curriculum, and the support and implementation of highly-effective instructional strategies to deliver high-quality instruction
- Work to ensure that all students receive an equitable education that meets their unique needs and helps them to achieve their full potential. This includes identifying and addressing achievement gaps, supporting the needs of students with disabilities, and providing resources and services to multi-language learners
- Responsible for overseeing the professional development of teachers and staff, ensuring that they have access to ongoing job-embedded coaching and professional learning that helps them to stay current on best practices and emerging trends in education

# DEPARTMENT OF SUPPORT SERVICES



DIRECT REPORT: DR. ROCHELLE CLARK





# Support Services & Research and Development

## Information Technology (IT) - Mr. Maurice Payne

- Administer the districts 1:1 iPad program for students
- Manage all district issued end user devices
- Provide technology support for all staff and students
- Maintain all network operations for all district buildings
- Administer district user accounts through Active Directory and cloud-based systems

## Student Services - Mr. Eldon Conn

- Help students and families navigate the school system as needed to ensure success
- Ensure equity and fair treatment of students and families in our district
- Assist homeless families with resources, schooling, and information about their situation
- Provide families with outside resources for assessments and treatment plans as needed
- Compile data and discipline information to ensure we're in compliance with ISBE and doing what's best for students
- Work in collaboration with Community Engagement to manage the magnet application and lottery process

# **Support Services & Research and Development**

## **School Health - Mrs. Lorie Frame**

- Protect and promote student health to facilitate optimal development and advancement for academic success
- Bridge health care and education grounded in ethical and evidence-based practices
- Provide care coordination, advocate for quality student-centered care, and collaborate to design systems that allow individuals and communities to develop their full potential

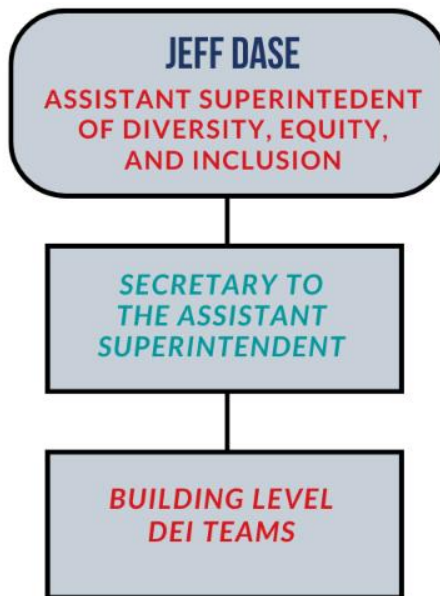
## **Research - Dr. Jay Marino**

- Manages the District's Student Information System (Skyward)
- Monitors and maintains state reporting functions
- Leads the District's Data Warehouse initiative
- Supports District social, emotional, behavioral and academic testing and assists in data analysis and reporting

# DIVERSITY, EQUITY, & INCLUSION DEPARTMENT



DIRECT REPORT: DR. ROCHELLE CLARK



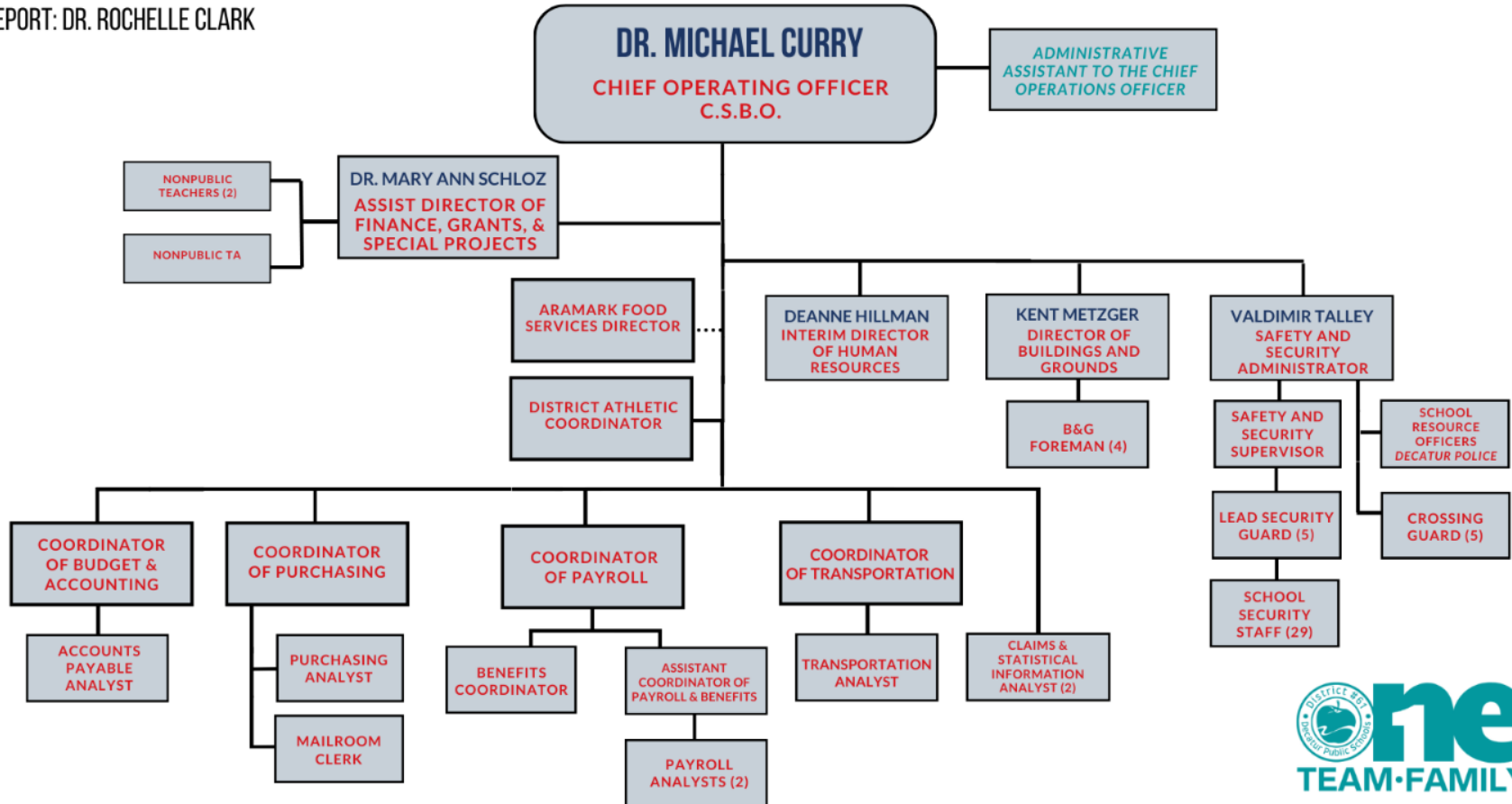
## Diversity, Equity, & Inclusion

- Serve as an advocate on all matters of diversity, equity, inclusion, and restorative
- Serve as a resource for all district stakeholders
- Serve as district Complaint Manager to ensure compliance with state, federal, and board policy
- Assist in cultivating a work environment that values diversity, equity, and inclusion at all levels in the district
- Consult with members of the District Leadership Team regarding policies, procedures, curriculum, and practices that impact diversity, equity, and inclusion.
- Analyze information and data necessary to assist the district in becoming more diverse in curriculum, staffing, enrollment, professional development/programs, etc.
- Engage in School-Based Leads monthly meetings in diversity, equity, and inclusion content at the school and district level with a focus on assisting administration in developing, implementing, and monitoring specific DEI initiatives

# OPERATIONS DEPARTMENT



DIRECT REPORT: DR. ROCHELLE CLARK



## District-Wide Operations

- Responsible for supporting a team of nine coordinators and four DLT Directors across eight Departments:
  - Business Operations
  - Safety and Security
  - Grants and Special Projects
  - Human Resources
  - Transportation
  - Buildings & Grounds
  - Food Services
  - Elementary Athletics
- Support equitable and targeted spending to ensure positive academic opportunities for all students
- Fiscally support measures that focus on competitive salary and benefit plans.
- Fiscally support working conditions designed to attract and retain instructional, support, and operational staff.
- Ensure fiscally responsible spending that align with the fiscal policies and programs of the Board of Education.

## **District-Wide Operations**

### **Business Operations - Dr. Mike Curry**

- Purchasing/Receiving
- Payroll
- Benefits
- Budgets and Accounting
- Accounts Payable
- Financial Reporting
- Workman's Compensation
- Policy Development
- Property Casualty Insurance
- Yearly Budget
- Tax Levy
- Contracts

### **Transportation - Mrs. Kimmy Taylor**

- Supervise all routing & transportation services
- Liaison with Transportation Contractor (Alltown)
- Liaison with the buildings and families on transportation concerns
- Complete monthly site-based billing of transportation costs

## **District-Wide Operations**

### **Food Service - Mrs. Amy Wagner (ARAMARK)**

- Manage all NSLP and CACFP Programs within DPS #61 to be compliant with USDA Reimbursable meal guidelines.
- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- CACFP Pre-K Snack Program
- CACFP At Risk After School Snack and Supper Program
- Manage all kitchens to be compliant with all local health department guidelines
- Work with DPS #61 in securing a variety of food service grants

### **Safety and Security - Mr. Vladimir Talley**

- Manage the implementation of all safety protocols
- Support a growing team of Security Officers and crossing guards
- Liaison with SROs and local law enforcement
- Create Safety Plans for buildings and events



## **District-Wide Operations**

### **Buildings & Grounds - Mr. Kent Metzger**

- Lead the workforce of three Labor Unions
  - Maintenance
  - Teamsters
  - Custodial
- Support three Foremen
- Support and plan the implementation of the District's construction and renovation projects
- Liaison with Architects and other outside contractors

### **Human Resources - Mrs. Deanne Hillman**

- Lead an office of one coordinator and six employees
- Recruit and retain qualified candidates for all employee groups
- Serve as District Complaint Officer, Title IX Officer, Non-Discrimination Officer, and EEOC Officer
- Maintain applications, employee history review, absences, personnel records, contracts, and leave of absence.
- Represent the District in employee hearings, unemployment hearings, labor contracts, grievances, arbitration, and litigation

## **District-Wide Operations**

### **Elementary Athletics - Mr. Craig Bundy**

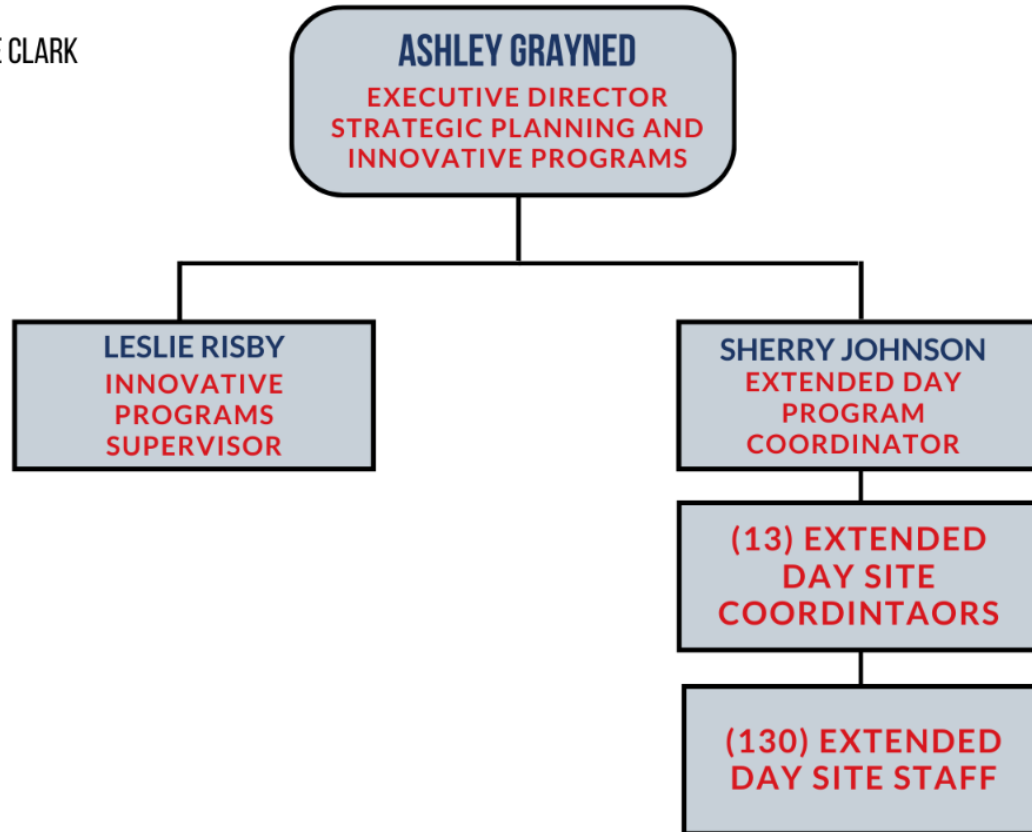
- Schedule and supervise all elementary sports.
- Liaison with the DISC for elementary sports
- Support all District Athletic Directors as necessary

### **Assistant Director of Finance / Grants and Special Projects - Dr. Mary Ann Schloz**

- Assist the Chief Operations Officer in administering all aspects of the District's financial affairs and business office leadership
- Create, amend, and monitor federal grants
- Collaborate with Teaching and Learning on grant-related matters
- Support and direct the work of school building leadership with grant related matters
- Co-Lead the Insurance Committee with DEA Representative
- Lead the Wellness Committee

# INNOVATIVE PROGRAMS & STRATEGIC PLANNING

DIRECT REPORT: DR. ROCHELLE CLARK

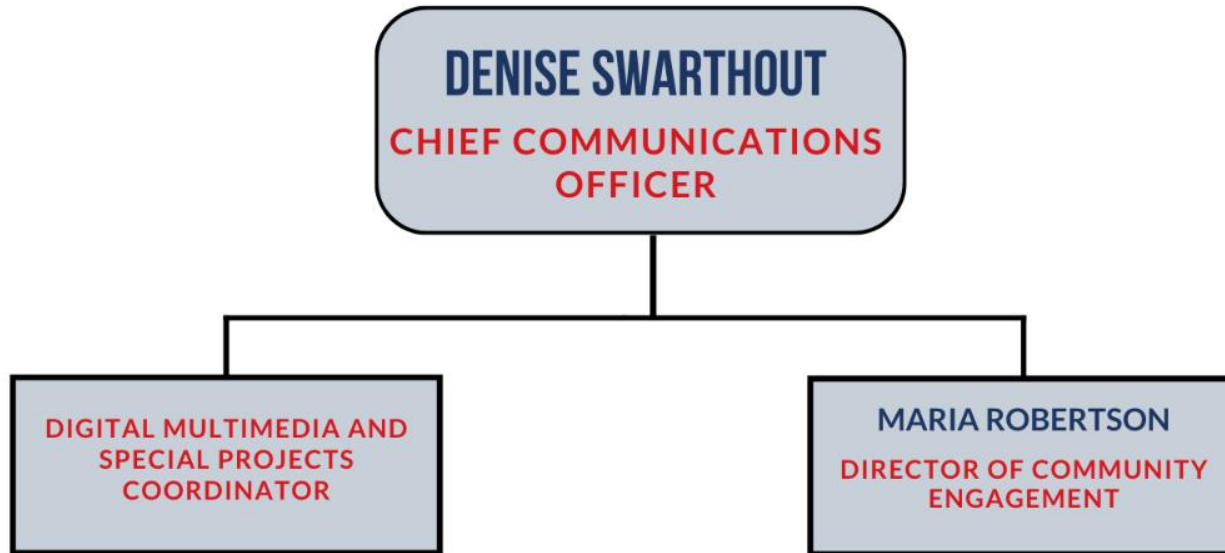


# Innovative Programs & Strategic Planning

- Develop and oversee career readiness for both college and career paths to ensure unique, innovative learning experiences for all students
- Develop College & Career Endorsements for DPS to support ISBE guidelines and requirements
- Serve as liaison between the school district and the community at large to ensure that the extended learning opportunities offered prepare students for all of life beyond school
- Responsible for evaluating innovative strategies and solutions that help drive continuous improvement across the school division based on identified and projected needs
- Build community partnerships to connect our community to our students, while giving our students access to innovative learning experiences
- Continue to develop, sustain, and create meaningful learning experiences both inside and outside of the classroom for PreK-12
- Serve on community grant writing and collaboration teams.
- Provides leadership and support to the design, implementation and overall coordination of all aspects of the District's Strategic Plan

# COMMUNICATIONS & COMMUNITY ENGAGEMENT

DIRECT REPORT: DR. ROCHELLE CLARK



# Communications & Community Engagement

## Communications - Mrs. Denise Swarthout

- Serve as spokesperson for Decatur Public Schools administration & Board of Education
- Create and execute Strategic Communications Plans, with focus on telling the story of our schools and students to improve the perception of the District
- Create, schedule, and send consistent messaging to District stakeholders, including internal (families, students, staff) and external recipients (business partners, community members, general public)
- Research and write press releases, media advisories, and articles to promote school and student achievement
- Manage, write content, and design graphics for social media and marketing efforts, including videos, billboards, direct mail, digital advertising campaigns, and more
- Create and manage all content on the District's website + 15 school and staff websites to ensure all webpages are current and up-to-date with essential information for all stakeholders

# Communications & Community Engagement

## Community Engagement — Mrs. Maria Robertson

- Support Chief Communications Officer and fill in as backup
- Serve as a community liaison for the District at parent and stakeholder meetings
- Manage the Decatur Community Summer Program
- Assist with the Superintendent Ambassador / Junior Board Member Program
- Provide District support of the Athletic Hall of Fame Committee & other District staff & student recognitions
- Work in collaboration with Student Services to manage the magnet application and lottery process
- Organize/Coordinate District-wide celebrations and events (not limited to):
  - Retirement Banquet
  - Back-to-School Kickoff
  - Construction Projects/Groundbreaking
  - Press Conferences
- Monitor and manage District's social media platforms
- Member of the District's Threat Assessment Team
- Member of the District's Wellness Team

# District Leadership Organization & Responsibilities

Thank you! Questions?





**DECATUR DISTRICT 61 BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

DATE/TIME: January 09, 2024

5:00 PM

LOCATION: Keil Administration Building  
101 W. Cerro Gordo Street  
Decatur, IL 62523

PRESENT: Bill Clevenger, President  
Alana Banks (arrived at 5:08 PM)  
Mark Reynolds

Jason Dion, Vice President  
Kevin Collins-Brown

ABSENT: Al Scheider and Will Wetzel

STAFF: Superintendent Dr. Rochelle Clark, Board Secretary Melissa Bradford, Attorney Luke Feeney and others

President Clevenger called the meeting to order at 5:00 PM.

TOPIC	DISCUSSION	ACTION
<b>Call for Closed Executive Session</b>	President Clevenger called the meeting to order and moved into Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and collective negotiating matters between the Board and representatives of its employees, seconded by Dr. Collins-Brown.	Board moved to Closed Executive Session at 5:00 PM.
	President Clevenger called for a Roll Call Vote: Aye: Reynolds, Clevenger, Collins-Brown, Dion Nay: None Absent: Banks (arrived 5:08 PM), Scheider, Wetzel Roll Call Vote: 4 Aye, 0 Nay, 3 Absent	
	Ms. Banks joined Closed Executive Session at 5:08 PM.	
<b>Returned to Open Session</b>	President Clevenger moved to return to Open Session, seconded by Dr. Collins-Brown. All were in favor.	Open Session at 5:24 PM.
	Mr. Scheider joined Open Session after Closed Executive Session.	
<b>Open Session Continued</b>	President Clevenger noted that the Board of Education had been in Closed Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body, and collective negotiating matters between the Board and representatives of its employees. <u>No action was taken during Closed Executive Session.</u>	Information only.
	President Clevenger noted to the listening audience that Dr. Jay Marino, Assistant Superintendent of Support Services, would assist with the Board meeting in the absence of Superintendent Dr. Rochelle Clark.	

TOPIC	DISCUSSION	ACTION
<b>Pledge of Allegiance</b>	President Clevenger led the Pledge of Allegiance.	
<b>Approval of Agenda, January 09, 2024</b>	<p>Assistant Superintendent Marino recommended the Board of Education approve the January 09, 2024 Open Session Board Meeting Agenda as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Mr. Reynolds. All were in favor.</p>	Agenda was Approved as presented.
<b>District Highlights</b>	Kristi Mullinix, Principal of South Shores Elementary School, presented and shared information (attached) regarding the “Inchy’s Bookworm Vending Machine.” If a student increased their reading level, he or she would receive a gold coin for the vending machine. Principal Mullinix noted that the vending machine was paid through grants, donations from several business community partners and the District. The students keep their books and donations are used to help replenish them, when needed.	Information only.
<b>Public Participation</b>	President Clevenger noted that no one requested and there was no one signed up to address the Board of Education during Public Participation.	Information only.
<b>Board Committee Reports</b>	None at this time.	Information only.
<b>Junior Board Members</b>	None at this time.	Information only.
<b>Board Discussion</b>	<p>Dr. Collins-Brown asked about the news reports regarding our STEM program in Decatur Public Schools (DPS). He asked for more positive media involvement.</p> <p>Denise Swarthout, Chief Communications Officer, replied that they met with WAND regarding this initiative and at that time, it was not a good fit for our programs. She offered to discuss this further with Dr. Collins-Brown.</p>	Information only.
<b>Reports from Admins DLT and their Departments</b>	President Clevenger noted that Reports from Administration Item A. District Leadership Team and their Departments was pulled from the January 09, 2024 Open Session Board Meeting Agenda. This item will be presented at the next Board meeting.	Information only.
<b>Ellsworth Dansby Jr. Magnet School Update</b>	Dr. Mike Curry, Chief Operational Officer, and Kent Metzger, Director of Buildings and Grounds, presented an update on the new Ellsworth Dansby Jr. Magnet School project. The project is currently on schedule and within budget. The District was very pleased with the progress, thus far, and he invited the Board members to take a look at the site. A piece of steel will be delivered to American Dreamer for students to sign and it will be placed in the build of the new building.	Information only.
<b>Consent Items</b>	Assistant Superintendent Marino recommended the Board of Education approve the Consent Items as presented, which included:	Motion Carried. Consent Items

TOPIC	DISCUSSION	ACTION
	<p>A. Minutes: Open/Closed Meetings December 12, 2023</p> <p>B. Freedom of Information Report</p> <p>C. Bills</p> <p>D. Financial Conditions Report</p> <p>E. Treasurer's Report</p> <p>F. Job Descriptions:</p> <ol style="list-style-type: none"> <li>Coordinator of Information Technology (updates)</li> <li>Educational Media Device/Technology Support – Level I (updates)</li> <li>Educational Media Device/Technology Support – Level II (updates)</li> <li>Educational Media Senior Device/Technology Support – Level III (updates)</li> </ol>	were approved as presented.
	<p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Dion. Hearing no questions, President Clevenger called for a Roll Call Vote:</p> <p>Aye: Clevenger, Dion, Reynolds, Collins-Brown, Scheider, Banks</p> <p>Nay: None</p> <p>Absent: Wetzel</p> <p>Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	
<b>Employment of an AP at EHS</b>	President Clevenger noted Roll Call Action Item C. Employment of an Assistant Principal at Eisenhower High School was pulled from the January 09, 2024 Open Session Board Meeting Agenda.	Information only.
<b>Consideration and Action on Possible Discipline or Termination of a Probationary Security Officer</b>	<p>Assistant Superintendent Marino recommended the Board of Education approve the termination of Rayven Johnson, effective January 09, 2024 as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Dion. Hearing no questions, President Clevenger called for a Roll Call Vote:</p> <p>Aye: Banks, Collins-Brown, Clevenger, Reynolds, Dion</p> <p>Nay: None</p> <p>Abstain: Scheider (he was not in attendance during the conversation)</p> <p>Absent: Wetzel</p> <p>Roll Call Vote: 5 Aye, 0 Nay, 1 Abstain, 1 Absent</p>	<p>Motion carried. Rayven Johnson was terminated, effective 01/09/24 as presented.</p>
<b>Personnel Action Items</b>	<p>Assistant Superintendent Marino recommended the Board of Education approve the Personnel Action Items listed in the Memo from Deanne Hillman, Interim Director of Human Resources, and the Human Resources Department as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Ms. Banks. Hearing no questions, President Clevenger called for a Roll Call Vote:</p> <p>Aye: Banks, Clevenger, Reynolds, Dion, Scheider, Collins-Brown</p> <p>Nay: None</p> <p>Absent: Wetzel</p>	<p>Motion carried. Personnel Action Items were approved as presented.</p>

TOPIC	DISCUSSION	ACTION
	Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	
<b>Resolution Abating the Tax Levied for year 2023 Series 2011B</b>	<p>Assistant Superintendent Marino recommended the Board of Education adopt the resolution abating the tax heretofore levied for the year 2023 to pay debt service on the District's Taxable General Obligation School Bonds (Alternate Revenue Source), Series 2011B (Qualified Zone Academy Bonds), as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Ms. Banks.</p> <p>Dr. Mike Curry, Chief Operational Officer, noted that the District would pick up the cost for the taxpayer.</p> <p>Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Collins-Brown, Scheider, Banks, Reynolds, Clevenger, Dion  Nay: None  Absent: Wetzel  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. Resolution for Series 2011B was adopted as presented.</p>
<b>Resolution Abating the Taxes Levied for year 2023 Series 2020C</b>	<p>Assistant Superintendent Marino recommended the Board of Education adopt the Resolution abating the taxes heretofore levied for the year 2023 to pay debt service on the District's General Obligation Refunding School Bonds (Alternate Revenue Source), Series 2020C</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Dr. Collins-Brown. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Scheider, Banks, Collins-Brown, Clevenger, Reynolds, Dion  Nay: None  Absent: Wetzel  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. Resolution for Series 2020C was adopted as presented.</p>
<b>MacArthur High School Track Surface Upgrade</b>	<p>Assistant Superintendent Marino recommended the Board of Education approve the MacArthur High School Track Surface Upgrade, as presented.</p> <p>Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Dion. Hearing no questions, President Clevenger called for a Roll Call Vote:  Aye: Dion, Scheider, Clevenger, Collins-Brown, Reynolds, Banks  Nay: None  Absent: Wetzel  Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried. MacArthur High School Track Surface Upgrade was approved as presented.</p>
<b>All About Learning Press Reading Program Levels</b>	<p>Assistant Superintendent Marino recommended the Board of Education approve the All About Learning Press Reading Program Levels 1-4 for Johns Hill Magnet School, as presented.</p>	<p>Motion carried. Reading Program Levels</p>

TOPIC	DISCUSSION	ACTION
<b>1-4 for Johns Hill Magnet School</b>	Dr. Collins-Brown moved to approve the recommendation, seconded by Mr. Scheider. Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Banks, Collins-Brown, Dion, Scheider, Clevenger, Reynolds Nay: None Absent: Wetzel Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	1-4 for at JH Magnet School was approved as presented.
<b>School Improvement Plans</b>	Assistant Superintendent Marino recommended the Board of Education approve the School Improvement Plans, as presented.  Dr. Collins-Brown moved to approve the recommendation, seconded by Ms. Banks.  Dr. Larry Gray, Assistant Superintendent of Teaching and Learning, noted that this was a requirement from the State of IL. Dr. Gray explained the plan on a page with goals (attached). The School Improvement Plans were governed by a grant that was received by the District.  Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Reynolds, Collins-Brown, Scheider, Banks, Clevenger, Dion Nay: None Absent: Wetzel Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	Motion carried. School Improvement Plans were approved as presented.
<b>Ava Aware Camera Licensing Renewal</b>	Assistant Superintendent Marino recommended the Board of Education approve the Ava Aware Camera Licensing Renewal, as presented.  Dr. Collins-Brown moved to approve the recommendation, seconded by Ms. Banks. Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Clevenger, Dion, Reynolds, Collins-Brown, Scheider, Banks Nay: None Absent: Wetzel Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	Motion carried. Ava Aware Camera Licensing Renewal was approved as presented.
<b>Proposal for Distributed Generation (DG) Energy Services Agreement</b>	Assistant Superintendent Marino recommended the Board of Education approve the proposal for Distributed Generation (DG) Energy Services Agreement, as presented.  Dr. Collins-Brown moved to approve the recommendation, seconded by Vice President Dion.  Kent Metzger, Director of Buildings and Grounds, noted this was a non-binding agreement. Each property would be reviewed, with a recommendation presented to administration. There was no expectation from the Board Members at this time.  Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Collins-Brown, Dion, Clevenger, Reynolds, Banks, Scheider Nay: None	Motion carried. Proposal for Distributed Generation (DG) Energy Services Agreement was approved as presented.

TOPIC	DISCUSSION	ACTION
	Absent: Wetzel Roll Call Vote: 6 Aye, 0 Nay, 1 Absent	
<b>Bid for Two (2) New Mini Activity Buses</b>	<p>Assistant Superintendent Marino recommended the Board of Education approve and award the Bid for Two (2) New Mini Activity Buses, as presented.</p> <p>Mr. Scheider moved to approve the recommendation, seconded by Ms. Banks.</p> <p>There could be recommendations for more 14 passenger activity busses for the District at a later date.</p> <p>Hearing no questions, President Clevenger called for a Roll Call Vote: Aye: Scheider, Banks, Dion, Clevenger, Reynolds, Collins-Brown Nay: None Absent: Wetzel Roll Call Vote: 6 Aye, 0 Nay, 1 Absent</p>	<p>Motion carried.</p> <p>Bid for Two (2) New Mini Activity Buses was approved as presented.</p>
<b>Announcements</b>	<p>The Board of Education and Administration sends condolences to the families of:</p> <p>Douglas Odell Nichols, who passed away Wednesday, December 13, 2023. Mr. Nichols was the father of Steve Nichols, Digital Multimedia &amp; Special Projects Coordinator in Decatur Public Schools.</p> <p>Lawrence Albert, who passed away Wednesday, December 27, 2023. Mr. Albert was the father of Denise Swarthout, Chief Communications Officer, and father-in-law of Matthew Swarthout, EMS Level I, Information and Technology Department.</p>	<p>Information only.</p>
<b>Important Dates</b>	<p><b>IMPORTANT DATES</b></p> <p><b>January</b></p> <ul style="list-style-type: none"> <li>12 Report Card Distribution</li> <li>15 Dr. Martin Luther King Jr. Holiday <ul style="list-style-type: none"> <li>– <b>NO SCHOOL and District Offices are Closed</b></li> </ul> </li> <li>24 District-wide Half Day of School for ALL Students <ul style="list-style-type: none"> <li>– <b>Please call your home school for details, if needed</b></li> </ul> </li> <li>31 DEADLINE to apply to a DPS Magnet School for the 2024-2025 School Year <ul style="list-style-type: none"> <li>– More information <a href="http://www.dps61.org/magnet">www.dps61.org/magnet</a></li> </ul> </li> </ul> <p><b>February</b> 09 Interim Progress Reports</p> <p style="text-align: center;"><b><u>Additional Reminders &amp; Upcoming Dates</u></b></p> <p>Please see the attached Multicultural flyer with upcoming dates. If any questions regarding the information, please contact Jeff Dase, Assistant Superintendent of Diversity, Equity &amp; Inclusion at <a href="mailto:jdase@dps61.org">jdase@dps61.org</a> and/or 217 362-3013.</p>	<p>Information only.</p>

\_\_\_\_TOPIC\_\_\_\_\_DISCUSSION\_\_\_\_\_ACTION\_\_\_\_\_

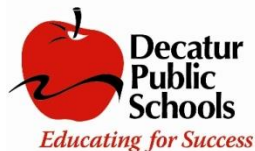
**NEXT MEETING**

The public portion of the next regular meeting of the Board of Education will be at 6:30 PM, Tuesday, January 23, 2024 at the Keil Administration Building.

<b>Adjournment</b>	President Clevenger asked for a motioned to adjourn. Dr. Collins-Brown motioned, seconded by Vice President Dion. All were in favor.	Board adjourned at 7:21 PM.
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\_\_\_\_\_  
Bill Clevenger, President

\_\_\_\_\_  
Melissa Bradford, Board Secretary



## Board of Education Decatur Public School District 61

<b>Date:</b> January 23, 2024	<b>Subject:</b> Monthly Financial Conditions Report
<b>Initiated By:</b> Dr. Mike Curry, Chief Operational Officer	<b>Attachments:</b> Financial Conditions Report
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### BACKGROUND INFORMATION:

The attached report illustrates the District's year-to-date revenues and expenditures and provides an explanation of the financial conditions of the Decatur Public School District and Macon-Piatt Special Education District.

### CURRENT CONSIDERATIONS:

As the District completes December, the sixth month of FY24, the Macon-Piatt Special Education District has expended 40.99% of its overall budget; Decatur 61 has expended 41.48% of its overall budget.

As of January 11, 2024, the State Comptroller is holding FY24 ISBE vouchers in the amount of \$2,794,316 of which \$2,731,852 is associated with Evidence-Based Funding.

### FINANCIAL CONSIDERATIONS:

n/a

### STAFF RECOMMENDATION:

The Administration respectfully requests that the Board of Education approve the Monthly Financial Conditions report as presented.

### RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:** \_\_\_\_\_



**2023-2024 Decatur Public S.D. #61**  
**Fund Balance Summary - December 31, 2023**

<b><u>Fund</u></b>	<b><u>Fund Balance 07/01/23</u></b>	<b><u>Revenues To Date</u></b>	<b><u>Expenditures To Date</u></b>	<b><u>Net Cash Flow</u></b>	<b><u>Change in Fund Balance</u></b>	<b><u>Balance 12/31/23</u></b>	<b><u>Tentative Balance 06/30/24</u></b>
<b>DISTRICT # 61</b>							
<b>Education</b>	\$32,361,590	\$74,499,691	\$56,366,685	\$18,133,006	\$0	<b><i>\$50,494,596</i></b>	<b>\$ 30,021,305</b>
<b>Operation &amp; Maintenance</b>	\$2,003,708	\$3,878,854	\$3,691,615	\$187,239	\$0	<b><i>\$2,190,947</i></b>	<b>\$ 1,361,650</b>
<b>Debt Service</b>	\$8,362,339	\$7,793,647	\$5,822,059	\$1,971,588	\$0	<b><i>\$10,333,927</i></b>	<b>\$ 9,937,520</b>
<b>Transportation</b>	\$1,867,643	\$2,335,937	\$3,053,591	(\$717,654)	\$0	<b><i>\$1,149,989</i></b>	<b>\$ 2,529,116</b>
<b>IMRF</b>	\$427,852	\$2,521,103	\$1,005,195	\$1,515,908	\$1,250,000	<b><i>\$3,193,760</i></b>	<b>\$ 2,456,284</b>
<b>Social Security/Medicare</b>	\$340,475	\$2,045,271	\$1,074,314	\$970,957	\$500,000	<b><i>\$1,811,432</i></b>	<b>\$ 228,458</b>
<b>Capital Projects Fund</b>	\$9,140,838	\$88,019	\$4,757,851	(\$4,669,833)	\$0	<b><i>\$4,471,005</i></b>	<b>\$ 4,187,132</b>
<b>Working Cash</b>	\$6,661,177	\$485,980	\$0	\$485,980	(\$1,750,000)	<b><i>\$5,397,156</i></b>	<b>\$ 5,147,677</b>
<b>Tort Immunity/Judgment</b>	\$5,219,246	\$3,025,942	\$2,204,109	\$821,833	\$0	<b><i>\$6,041,079</i></b>	<b>\$ 4,444,445</b>
<b>Fire Prevention/Safety</b>	\$3,039,779	\$416,999	\$1,546,376	(\$1,129,377)	\$0	<b><i>\$1,910,402</i></b>	<b>\$ 1,626,836</b>
<b><i>Totals District 61</i></b>	<b><i>\$69,424,648</i></b>	<b><i>\$97,091,442</i></b>	<b><i>\$79,521,795</i></b>	<b><i>\$17,569,647</i></b>	<b><i>\$0</i></b>	<b><i>\$86,994,295</i></b>	<b><i>\$ 61,940,422</i></b>
<b>Macon-Piatt Special Ed District</b>	<b>\$7,445,942</b>	<b>\$7,430,003</b>	<b>\$8,140,700</b>	<b>(\$710,697)</b>	<b>\$0</b>	<b><i>\$6,735,245</i></b>	<b>\$ 7,328,152</b>

**Macon-Piatt Special Education District**  
**Report Date: December 2023**  
**Financial Condition as of December 31, 2023**

**Percent of year passed: 50%**

	<b>Revenues</b>	<b>Adopted Budget</b>	<b>Pre Audit Y-T-D</b>	<b>Percent Received/Used</b>
12	Education	19,118,498	7,430,003	38.86%
	Operation &			
22	Maintenance	-		0.00%
42	Transportation	-		0.00%
52	IMRF	-		0.00%
		<hr/>		
	IMRF	19,118,498	7,430,003	38.86%
		<hr/> <hr/>		

**Expenditures**

12	Education	17,982,473	7,668,681	42.65%
	Operation &			
22	Maintenance	384,820	14,964	3.89%
42	Transportation	21,750	3,914	17.99%
52	IMRF	1,472,494	453,142	30.77%
		<hr/>		
	Total Expenditures	19,861,537	8,140,700	40.99%
		<hr/> <hr/>		

**Net Cash**

Total Revenues	19,118,498	7,430,003	38.86%
Total Expenditures	19,861,537	8,140,700	40.99%
	<hr/>		
Net Cash	(743,039)	(710,697)	
	<hr/> <hr/>		

**Fund Balances**

**Actual**

12	Education	6,735,245
		<hr/> <hr/>

**Decatur Public School District #61**  
**Report Date: December 2023**  
**Financial Condition as of December 31, 2023**

**Percent of year passed: 50%**

	<b>Revenues</b>	<b>Budget</b>	<b>Pre Audit Y-T-D</b>	<b>Percent Received/Used</b>	<b>FY 23 Percent Received/Used As Of 6/30/23</b>
10	Education	153,155,690	74,499,691	48.64%	79.78%
20	Operation & Maintenance	7,358,000	3,878,854	52.72%	99.65%
30	Debt Service	9,014,140	7,793,647	86.46%	121.13%
40	Transportation	6,620,891	2,335,937	35.28%	128.68%
50	IMRF	4,556,000	3,771,103	82.77%	137.51%
51	Social Security	2,506,200	2,545,271	101.56%	99.05%
60	Capital Projects	3,130,000	88,019	2.81%	74.58%
70	Working Cash	480,780	485,980	101.08%	136.28%
80	Tort Immunity/Judgment	2,909,000	3,025,942	104.02%	101.51%
90	Fire Prevention/Safety	390,581	416,999	106.76%	121.67%
	<b>Total Revenues</b>	<b>190,121,282</b>	<b>98,841,442</b>	<b>51.99%</b>	<b>84.72%</b>

**Expenditures**

10	Education	153,761,532	56,366,685	36.66%	74.09%
20	Operation & Maintenance	7,940,191	3,691,615	46.49%	97.87%
30	Debt Service	7,273,953	5,822,059	80.04%	101.13%
40	Transportation	6,722,702	3,053,591	45.42%	109.20%
50	IMRF	2,517,411	1,005,195	39.93%	112.52%
51	Social Security	2,602,397	1,074,314	41.28%	109.16%
60	Capital Projects	7,975,099	4,757,851	59.66%	68.61%

70	Working Cash	1,750,000	1,750,000	100.00%	0.00%
80	Tort Immunity/Judgment	3,823,797	2,204,109	57.64%	107.83%
90	Fire Prevention/Safety	<u>1,544,671</u>	<u>1,546,376</u>	<u>100.11%</u>	<u>55.86%</u>
	Total Expenditures	<u>195,911,753</u>	<u>81,271,795</u>	<u>41.48%</u>	<u>78.22%</u>

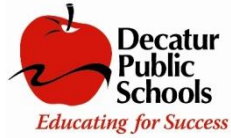
### Net Cash

Total Revenues	190,121,282	98,841,442	51.99%
Total Expenditures	<u>195,911,753</u>	<u>81,271,795</u>	41.48%
Net Cash	<u>(5,790,471)</u>	<u>17,569,647</u>	

### Fund Balances

### Actual

10	Education	50,494,597
20	Operation & Maintenance	2,190,947
30	Debt Service	10,333,927
40	Transportation	1,149,989
50	IMRF	3,193,760
51	Social Security	1,811,432
60	Capital Projects	4,471,005
70	Working Cash	5,397,156
80	Tort Immunity/Judgment	6,041,079
90	Fire Prevention/Safety	<u>1,910,402</u>
	Total Funds	<u>86,994,295</u>



## Board of Education Decatur Public School District #61

<b>Date:</b> January 23, 2024	<b>Subject:</b> Treasurer's Report
<b>Initiated By:</b> Dr. Mike Curry, Chief Operational Officer	<b>Attachments:</b> Treasurer's Report – December 2023
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

**BACKGROUND INFORMATION:**

The attached report details the district's investments and the status of the district's cash as of December 31, 2023.

**CURRENT CONSIDERATIONS:**

N/A

**FINANCIAL CONSIDERATIONS:**

N/A

**STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education approve the Treasurer's Report for December 2023 as presented.

**RECOMMENDED ACTION:**

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:** \_\_\_\_\_

**DECATUR PUBLIC SCHOOL DISTRICT #61**  
**UNAUDITED TREASURER'S REPORT**  
**December 2023**

	Cash/Investments as of 11/30/23	Receipts	Disbursements	Change/Interest	Cash/Investments as of 12/31/23
Education	56,238,415.52	14,547,836.60	16,168,360.75	0.00	54,617,891.37
Operations & Maintenance	2,878,996.22	13,868.02	693,670.48	0.00	2,199,193.76
Debt Service	12,673,418.92	619,013.22	2,906,750.00	0.00	10,385,682.14
Transportation	1,541,033.64	4,853.86	669,094.23	0.00	876,793.27
IMRF	1,867,820.38	273,443.75	191,234.93	0.00	1,950,029.20
Social Security	1,598,224.21	8,464.01	289,303.75	0.00	1,317,384.47
Capital Projects	4,604,088.41	20,447.33	127,505.75	0.00	4,497,029.99
Working Cash	7,151,417.01	23,170.93	0.00	0.00	7,174,587.94
Tort/Judgment Immunity	6,166,207.51	26,813.09	276,785.51	0.00	5,916,235.09
Fire Prevention & Safety	1,909,764.00	8,723.86	0.00	0.00	1,918,487.86
Macon-Piatt Special Education	7,596,628.85	1,370,072.75	2,207,161.82	0.00	6,759,539.78
Activities	569,857.33	14,701.42	88,946.53	0.00	495,612.22
	104,795,872.00	16,931,408.84	23,618,813.75	-	98,108,467.09

Dr. Mike Curry

01/16/24



## Board of Education Decatur Public School District #61

<b>Date:</b> January 23, 2024	<b>Subject:</b> Personnel Action
<b>Initiated By:</b> Deanne Hillman, Interim Director of Human Resources, and the Human Resources Department	<b>Attachments:</b> 5 Pages of Personnel Action
<b>Reviewed By:</b> Dr. Rochelle Clark, Superintendent	

### BACKGROUND INFORMATION:

Per Board Policy 5:30: Hiring Process and Criteria – The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with School board policy on equal employment opportunities and minority recruitment.

### CURRENT CONSIDERATIONS:

All offers of employment are contingent upon the approval of the Board of Education. Accordingly, anyone who is offered and begins employment prior to the approval of the Board of Education understands that they will do so as a substitute. If the approval of the Board of Education is obtained, these substitutes will then be made whole retroactive to their first day of employment.

### FINANCIAL CONSIDERATIONS:

These positions are in the budget.

### STAFF RECOMMENDATION:

The Administration respectfully requests the Board of Education approve all Personnel Action Items as presented.

### RECOMMENDED ACTION:

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:**\_\_\_\_\_

**To: Board of Education**  
**From: Deanne Hillman, Interim Director of Human Resources**  
**Date: January 18, 2024**  
**Board Date: January 23, 2024**  
**Re: Personnel Action**

**EMPLOYMENT RECOMMENDATIONS**

**TEACHING ASSISTANT:**

Name	Position	Effective Date
Anita Currie	Special Ed Assistant, Hope Academy, 6 hours per day	January 29, 2024

**SECURITY PERSONNEL:**

Name	Position	Effective Date
Robert Taylor	School Security Officer, MacArthur	January 16, 2024

**CUSTODIANS:**

Name	Position	Effective Date
Steven Dulgar	2nd Shift Custodian (All Schools), Buildings & Grounds	January 22, 2024
Jeremy Ginger	2nd Shift Custodian, Montessori Academy for Peace	January 22, 2024
Larry O'Neal	2nd Shift Custodian (All Schools), Buildings & Grounds	January 22, 2024

**SCHEDULE B:**

Name	Position	Effective Date
Lyndsay Lemanczyk	Elementary Volleyball Coach, Parsons	January 11, 2024
Aniyah Maclin	MS Volleyball Coach, American Dreamer	January 16, 2024
Jason Meeks	Assistant Girls Basketball Coach, Eisenhower	January 3, 2024
Whitney Moser	Elementary Girls Volleyball Coach, American Dreamer	January 11, 2024



**EXTENDED DAY PERSONNEL:**

Name	Position	Effective Date
Brandan Abbott	Non Certified Staff, Franklin Grove	January 17, 2024
Rachel Hague	Site Coordinator, Pershing	January 10, 2024
Tara Robinson	Extended Day Security, Montessori Academy	January 16, 2024
Darian Shaw	Non Certified Staff, Montessori Academy	January 18, 2024

**START DATE CHANGE****ADMINISTRATIVE SUPPORT:**

Name	Position	Effective Date
Megan Fonner	Student Interventionist, Franklin Grove	January 29, 2024

**TRANSFERS****TEACHERS:**

Name	Position	Effective Date
Walter Jackson	From Music, American Dreamer/South Shores/Baum to Music, Stephen Decatur	January 8, 2024
Emily Outzen	From Project Based Learning, Stephen Decatur to Science, Stephen Decatur	January 16, 2024

**TEACHING ASSISTANTS:**

Name	Position	Effective Date
Shanon Brand	From Special Ed Assistant, Baum, 6 hours per day to Special Ed One on One Assistant, Baum. 6 hours per day	January 22, 2024
Alyssa Heise	From Special Ed Behavior Assistant, Muffley, 6 hours per day to Special Ed Assistant, Muffley, 6 hours per day	January 8, 2024

**SECURITY PERSONNEL:**

Name	Position	Effective Date
Antoine Dawson	From School Security Officer, Muffley, 6.5 hours per day to School Security Officer, Muffley, 8 hours per day	January 24, 2024

**CATEGORY CHANGES:**

Name	Position	Effective Date
Darla Coit	From Hourly School Nurse, American Dreamer to Certified School Nurse, American Dreamer	January 8, 2024
Christiana Crutchfield	From Hourly School Nurse, Muffley to Certified School Nurse, Muffley	January 8, 2024
Crystal Jackson	From Hourly School Nurse, Montessori Academy to Certified School Nurse, Montessori Academy	January 8, 2024
Krystle Lockwood	From Payroll Analyst, Payroll to Assistant Coordinator of Payroll & Benefits, Payroll	January 9, 2024
Jennifer Mahannah	From Hourly School Nurse, South Shores/AG Building to Certified School Nurse, South Shores/AG Building	January 8, 2024
Alissa Reynolds	From Hourly School Nurse, MacArthur to Certified School Nurse, MacArthur	January 8, 2024

**RESIGNATIONS****TEACHER:**

Name	Position	Effective Date
Paul Workman	Driver's Ed Instructor, St Teresa (Parochial)	End of the 2023-2024 School Year

**TEACHING ASSISTANT:**

Name	Position	Effective Date
Jordan Softley	Alternative Ed Assistant, Alternative Ed	January 12, 2024

**OFFICE PERSONNEL:**

Name	Position	Effective Date
Krystaa Jones	Small Learning Community Secretary, Eisenhower	January 9, 2024

**CUSTODIAN:**

Name	Position	Effective Date
Presse Matthews	2nd Shift Custodian, Eisenhower	January 16, 2024

**SCHEDULE B :**

Name	Position	Effective Date
Sara Nave	Track Coach, Dennis	January 11, 2024
Eric Schultz	Girls Assistant Soccer Coach, MacArthur	January 10, 2024

**EXTENDED DAY PERSONNEL :**

Name	Position	Effective Date
Shawn Thomas	Non Certified Staff, Muffley	January 8, 2024

**LEAVE OF ABSENCE****TEACHING ASSISTANT:**

Name	Leave	Effective Date
Mara Johannes	Medical Leave	January 16, 2024

**COMPENSATION RECOMMENDATIONS:**

- The following staff member should be compensated **\$3,500.00** (2nd payment) for participating in the 2023 Turkey Tournament from November 21-25, 2023 at Keil:  
Mel Roustio
- The following staff members should be compensated for participating in the School Improvement Team on December 4, 7 & 11, 2023 at Muffley:

Diane Orr	\$165.00	Melissa Cripe	\$132.00
Megan Noel	\$165.00	Jody Giberson	\$132.00
Jessica Meier	\$132.00	Paul Ranstead	\$375.00

- The following staff members should be compensated **\$33.00** for participating in the School Improvement Team on December 7, 2023 at Muffley:

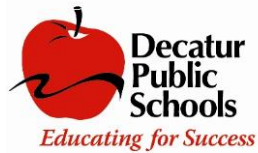
Jessica Meier	Jobeth Sweeney
Megan Noel	Jamie Reed
- The following staff members should be compensated for participating in Summer Building PD on July 18, 19 & 20, 2023 at MacArthur:

Daniel Peters	\$396.00	Jennifer Young	\$264.00
Paula Patterson	\$396.00	Kathy White	\$264.00
Sarah Keel	\$132.00	Marianne Hay	\$264.00
Justin Baer	\$264.00	Bobbie Lozano	\$264.00
Garold Fowler	\$264.00	Bridgett Ertl	\$264.00
Benjamin Troung	\$264.00	Stephen Jones	\$132.00
- The following staff members should be compensated **\$1,500.00** monthly (not to exceed \$6,000.00 or if the position is filled) for Assistant Principal additional duties effective February 1, 2024 at Eisenhower:

Austin Jesse	Angela Jones
--------------	--------------
- The following staff member should be compensated **\$500.00** for additional duties at Alternative Ed:

Charles Jones
- The following staff members should be compensated **\$33.00** for participating in PBIS Meeting on November 30, 2023 at Hope Academy:

Alicia Alves	Christine Lowe
Brittany Morgan	



## Board of Education Decatur Public School District #61

<b>Date:</b> January 23, 2024	<b>Subject:</b> Ratification of Bid for One (1) New Mini Activity Bus for Macon-Piatt Special Education District (MPSED)
<b>Initiated By:</b> Kathy Horath, Director of Special Education	<b>Attachments:</b> Bid Results
<b>Reviewed By:</b> Dr. Rochelle Clark Superintendent	

### **BACKGROUND INFORMATION:**

Macon-Piatt Special Education District has an aging fleet of activity vans that need to be replaced for use by program staff to supplement the instruction.

### **CURRENT CONSIDERATIONS:**

MPSED has seven vans to share among the schools that have MPSED programs. The oldest ones are from 1997 and 1999, with two others that will soon need to be replaced from 2001.

### **FINANCIAL CONSIDERATIONS:**

Inflation and logistical issues inside the transportation market have driven the cost of an activity bus to over \$106,000.00. Long lead times combined with high demand and low supply necessitate purchasing ASAP. This will be paid by MPSED (Medicaid revenue).

### **STAFF RECOMMENDATION:**

The Administration respectfully requests that the Board of Education ratify the bid proposal as presented from Midwest Transit Equipment, Inc. for one (1) new 2024 Chevrolet Collins 14 passenger MFSAB bus for Macon-Piatt Special Education (MPSED) as presented. **Please note:** This item was approved by the Macon-Piatt Special Education District Executive Board on Thursday, January 18, 2024.

### **RECOMMENDED ACTION:**

- ☒ Approval
- ☐ Information
- ☐ Discussion

**BOARD ACTION:** \_\_\_\_\_

**REQUEST FOR BID**  
(THIS IS NOT AN ORDER)

Board of Education

Bid Number: **2024-3**

One New 2024

Chevrolet/Collins 14-

Bid Title:

Passenger MFSAB

Unit for Macon-Piatt Special Education

Date:

Friday, November 17, 2023

Decatur School District #61  
Purchasing Department  
101 W Cerro Gordo  
Decatur IL 62523

**SUBMISSION OF PROPOSALS AND CLOSING DATES:** Sealed bids will be received by the Purchasing Department, 101 W Cerro Gordo, Decatur, Illinois, up to **2:00 p.m. on Tuesday, December 5, 2023,** and will be publicly opened at the stated time.

Sealed bids must be received in a "**Bid Envelope**" marked with the name of the vendor and bid title or, if necessary, in a larger envelope plainly marked "**Bid for ...**" on the outside face. **All bids must be signed. Any unsigned bid will not be accepted.**

**IN CASE OF NO-BID:** If unable to bid on this proposal, please state "**No Bid**" and return it by the date indicated. The District will not remove supplier from the bidders list for future bid requests. If the District does not receive any response, future bid requests may not be sent.

**TERMS AND CONDITIONS:** Attached terms and conditions apply specifically to, and shall be considered as a part of, this request for bids.

See attached:                      Cost for one bus:                      **\$106,708.00**

**Please note:** The attached bid specifications require line item pricing, the District requests all information and pricing be provided.

**Federal Employment Identifications No. 37-6003-703**

**PROPOSAL:** If this bid is accepted within 45 days from the date of the opening, the undersigned offers and agrees to furnish any or all of the articles or services upon which prices are quoted, at the price and the delivery time stated, and subject to all of the conditions recorded on the attached terms and conditions sheet.

Cash Discount Terms: \_\_\_\_\_

Approx. Delivery Date:

**May-24**

Firm Name:                      **Midwest Transit Equipment**

By:

Address:                      **146 W. Issert Drive**

City:

  
Must Be Signed  
**Kankakee**

Zip Code:                      **60901**

Office Ph.                      **(800)933-2412 ext. 1481**

Cell Ph.                      **(815)370-5340**

Email:                      **blake.woodard@midwesttransit.com**

**Specifications for One (1) New 2024 Chevrolet/Collins 14-Passenger**  
**Multi-Functional School Activity Bus (MFSAB) Unit**  
**Decatur Public Schools District# 61/Macon-Piatt Special Education**  
**Please include a brochure for this vehicle with your bid .**

One (1) new 2024 Chevrolet/Collins 14-passenger Multi-Functional School Activity Bus (MFSAB) units. (The District would look at a Ford E350 Chassis.) These MFSAB units must meet or exceed the current Federal & State of Illinois Regulations for vehicles transporting school students in extra-curricular operations. The Illinois School Board of Education (ISBE) permits the use of MFSAB units by drivers without requiring a Commercial Driver's License (CDL) for non-curriculum type activities (105 ILCS 29-6.3).

**Here are the minimum basic specifications for this unit:**

<b><u>Item#</u></b>	<b><u>Description</u></b>	<b><u>Yes</u></b>	<b><u>Exception</u></b>
<b><u># 1</u></b>	<b><u>One (1) New 2024 14-Passenger MFSAB Bus unit</u></b>	YES	_____
<b><u># 2</u></b>	<b><u>All standard equipment as advertised</u></b>	YES	_____
<b><u># 3</u></b>	<b><u>14-Passenger</u></b>	YES	_____
<b><u># 4</u></b>	<b><u>9,900/10,100 GVWR</u></b>	YES	_____
<b><u># 5</u></b>	<b><u>Wheelbase - approximately 139 inches</u></b>	YES	_____
<b><u># 6</u></b>	<b><u>4.8 liter or equivalent</u></b>	6.6L GAS	_____
<b><u># 7</u></b>	<b><u>Automatic 6-Speed transmission w/overdrive</u></b>	YES	_____
<b><u># 8</u></b>	<b><u>Tires - LT225/75R 16E or equivalent</u></b>	YES	_____
<b><u># 9</u></b>	<b><u>Jack and Wrench</u></b>	YES	_____
<b><u># 10</u></b>	<b><u>Power Steering with Tilt wheel</u></b>	YES	_____
<b><u># 11</u></b>	<b><u>Power Brakes w/4 wheel ABS Disc front and rear brakes</u></b>	YES	_____
<b><u># 12</u></b>	<b><u>Dual Batteries, 600 CCA</u></b>	YES	_____
<b><u># 13</u></b>	<b><u>220 AMP alternator</u></b>	YES	_____
<b><u># 14</u></b>	<b><u>School bus chassis</u></b>	YES	_____
<b><u># 15</u></b>	<b><u>Gauges - volt, fuel, water temperature, oil pressure</u></b>	YES	_____
<b><u># 16</u></b>	<b><u>Tinted windows</u></b>	YES	_____
<b><u># 17</u></b>	<b><u>Front &amp; Rear air conditioning &amp; heat, defroster</u></b>	YES	_____
<b><u># 18</u></b>	<b><u>Seat Belts for each passenger</u></b>	YES	_____

**Specifications for One (1) New 2024 Chevrolet/Collins 14-Passenger  
Multi-Functional School Activity Bus (MFSAB) Unit**

<b><u>Item#</u></b>	<b><u>Description</u></b>	<b><u>Yes</u></b>	<b><u>Exception</u></b>
<b><u># 19</u></b>	<b><u>Intermittent wipers</u></b>	YES	_____
<b><u># 20</u></b>	<b><u>AM/FM Radio</u></b>	YES	_____
<b><u># 21</u></b>	<b><u>Cruise control</u></b>	YES	_____
<b><u># 22</u></b>	<b><u>2024 Collins - 4 row body \ 4 windows+16" FMVSS MFSAB school bus construction, 75" headroom</u></b>	YES	_____
<b><u># 23</u></b>	<b><u>Rear Emergency door w/vandal lock &amp; interlock</u></b>	YES	_____
<b><u># 24</u></b>	<b><u>Lighting and safety items per Illinois requirements</u></b>	YES	_____
<b><u># 25</u></b>	<b><u>Roof hatch vent two emergency exits</u></b>	YES	_____
<b><u># 26</u></b>	<b><u>All required Illinois decals interior &amp; exterior certificate holder on Front bulkhead lettering - empty weight, length &amp; capacity</u></b>	YES	_____
<b><u># 27</u></b>	<b><u>Back up alarms &amp; lighting</u></b>	YES	_____
<b><u># 28</u></b>	<b><u>Interior and heated power remote mirrors as required</u></b>	YES	_____
<b><u># 29</u></b>	<b><u>Painted bright white</u></b>	YES	_____
<b><u># 30</u></b>	<b><u>Rear door buzzer &amp; red pilot lamp</u></b>	YES	_____
<b><u># 31</u></b>	<b><u>Warranty - 3 years - 36,000 miles, 5 years - 100,000 miles powertrain</u></b>	YES	_____
<b><u># 32</u></b>	<b><u>All other charges including but not limited to Class "M" license plates, title fees, freight, destination charges, etc.</u></b>	YES	_____

**State other options included in your price:**  
**Title and License, Lettering, and Delivery**

**Total Cost:**

**\$ 106,708.00**

**State best delivered date: Estimated Delivery: May 2024**

**State terms: Net \_\_\_\_\_ Days**

**Print Name** Blake Woodard

**Sales Representative Signature:** 





CONFIG NUMBER	90412-90486
CONFIG DESCR	DH416-C212G 14P
CONFIG REVISION	XGATE INSTALLED
CONFIG REV DATE	MFSAB FREEDMAN SEATS
ORDER DESCR	QUOTED 4/5/23
ORDER QTY	75
REQ DATE EARLY	REV 5/2/23 14GA BELLY
REQ DATE LATE	COPY 86564-86571
DIST NAME	MIDWEST TRANSIT EQUIPMENT, INC
DIST CONTACT	AARON LAWRENCE
DIST PHONE	815-933-2412
DIST PO NUMBER	N101021743
DIST PO DATE	5/4/23
DIST BILL ADDR	146 W. ISSERT DR.
DIST BILL CITY	KANKAKEE, IL 60901
DIST BILL ZIP	CB230417
CUST CONTACT	24-314IL MTE MFSAB STK
CHAS ORIGIN	2024 CHASSIS TILT/CRUISE

ITEM	QTY	DESCRIPTION
NOTE 1	1	3" AMB REFLECTORS- LOC ON BODY
*	1	FACING FORWARD BHD DRV & FRT
**	1	OF THE DOD, NO MORE THAN 30"
***	1	UP OFF THE GRD & NO MORE THAN
****	1	11" INWARD FROMT HE OUTER BODY
423606-14	2	PASS CAP 14-LOC EXT BHD DOD
-	1	AND INT FRONT BULKHEAD
423606-116	1	LENGTH 22FT-LOC INT FRT ENDCAP
423606-XXXX	1	E.W. XXXX# -LOC EXT BHD DOD
=	1	LOC IN BATTERY BOX W/DECAL
565-12-1111-12	1	MIRROR EXT GM DRW REM HT SS
SRO-9277	1	USB PORTS FREEDMAN ACTIV SEATS
SRO-9490	3	SEAT FREED 35LH #049
SRO-9491	4	SEAT FREED 35RH #049
SRO-9583	1	TRIM BODY DRIPRAIL
COL-20230807	1	PRICE SCHEDULE COL 08/07/2023
100-1-31-12	1	Spec, FMVSS "Multifunction School Activity Bus", meets all "School Bus" FMVSS except traffic control, >10,000# GVWR, driver plus 10 or more passengers (W/C counted as 4 pax), may be used to transport students between school and places other than home.
110-DH416-15	1	Core components, DRW high headroom model 4 section +16". Standard floor (with wheelwells), 76" interior headroom, 25"X78" entrance door, 96" overall width, all-galvanized-steel construction, 2014.

12324D6612W320	1	Chassis Chev-US/2024/DRW 139 G3500/6.6L Gas/12300/White/AC/Tilt/Cruise/Drivers Seat Standard/Belt/ALT.KW5/AM-FM/CAM/Standard Differential/Black Wheels/Black Bumper/No Fast Idle/No Block Heater/No Spare Tire/No Speed Governor/Standard Battery
200-111155-12	1	A/C 55K ACT, 2 fan, CS-2 skirt mount condenser, dash evaporator, EV20 in-wall evaporator, Chevy gas.
210-11-121-18	1	Battery tie-in with switch, battery disconnect mounted in battery box, disconnects battery ground from body & chassis. (Chevy Dual Battery)
230-200-15	1	Bumper 10" x 3/16 galvanneal steel channel DRW, wrap around extending forward at least 12" with protecting end caps, for use with exhaust pipe routed under the bumper or to the
233-201-16	1	Bumper Brace to attach to frame side, DH 400/500 and DE/DH 416 models, all Gas and Diesel exhaust systems.
236-1110-16	1	Fuel system protection and preperation for Chevy gas chassis standard floor 139"WB
238-1-416-0-12	1	PARTS REQUIRED TO BUILD SPECIFIC BODY MODEL ON SPECIFIC CHASSIS BRAND (CHEVY STD 416)
240-59-14	1	Fuel sending unit access cover, black diamond tread plate recessed into rubber floor to provide inspection access to fuel sending unit.
250-211-12	1	Door, entrance, black aluminum frame with full-length tempered AS2 glass for SH/DH units
260-2-12	1	Door entrance control, manual with positive over-center locking handle in both open and closed positions, for glass
265-213-13	1	Rear egress door, RH (curbside) hinge, Steel construction, select glass rear door upper/lower separately. Gas shock hold open.
270-01-12	1	Rear door hinge continuous stainless steel
280-10-13	1	Rear Door Latch single latch at center of door, with interior red handle and exterior web style non-hitching handle.
294-01-12	1	Core electrical items for all Chevy buses including Elect. Board, switch panel, buzzer, domes, step lights, and main harness
300-14-12	1	Pilot light, red 1/2" that indicates when the rear door is open, located on drivers control box and tied to the rear door buzzer.
300-51-12	1	Backup-alarm 112dBA that is activated upon placing the bus in reverse gear, wired through the ignition.
300-61-12	1	Circuit breakers provided instead of fuses. Breakers are manual-reset.
300-72-12	1	Switch for heater & fan shutdown, quickly limits interior noise, includes AM/FM radio, heater, defroster, and A/C. Does not affect windshield wipers.
305-20100-20	1	Child alert system with dome lights; armed by warning lights or door; after ignition off, an audible alert signals driver to check bus; horn will sound after 8 seconds if not disarmed or ignition not in on position; to disarm, ignition on and push button
310-1130-10-20	1	Backup camera safety system with 7" mirror monitor. OEM GM <10K GVWR
320-416-110-12	1	Chevy 416 exhaust under the rear bumper gasoline
330-203-12	1	Endcaps fiberglass front and rear exterior for use without warning lights on DH commercial/MFSAB units

332-213-22	1	Exterior steel rear corner skins left and right, driprail and below emergency exit rear door for DH units
334-416-21-12	1	Exterior aluminum left and right roof skins for DRW 416 (4section+16) units
336-416-302-14	1	Exterior steel left and right side skins, behind and above driver skins for DH 416 (4section+16) units
338-1416-20-14	1	Skirts, steel below body panels for std floor DH416
339-112-21-14	1	Storage/Battery Box, steel skirt with additional steel compartment
340-02-12	1	Mud Flaps Rear DH
345-11-12	1	Entrance step drivers side, Chevy, bright aluminum diamond tread, includes flat mud flap on passenger side.
350-416-21-2-12	1	Flooring gray rubber, 1/8" smooth rubber under seats, 3/16" ribbed center aisle rubber 15" wide.
355-02-22-12	1	Flooring step treads, DRW standard and elevated floor models, gray pebble tread with integral white pebble nosing.
360-416-21-12	1	Plywood subfloor for DH/E416 units, 1/2" thick
390-01-12	1	Standee marker 2 inch wide white placed at front of aisle, includes decal "NO STANDEES FORWARD OF WHITE
390-04-19	1	Cover tops and sides of interior wheel well with black elastomer trim cover, fits dual rear wheel wheelwells
390-416-210-12	1	14ga galvanized metal skin under plywood subfloor
400-21-12	1	Heater 60K floor mount for Chevy units placed IN RIGHT HAND REAR CORNER OF BUS, includes 2 shutoff valves, BLEEDER VALVE
420-416-10-14	1	Interior panels below window, embossed aluminum, standard floor 416 units.
422-031-15	1	Interior Panels Rear Wall DRW with Exit Door, with AC cutout.
430-416-100-13	1	Interior panels upper, smooth aluminum, Painted White for DRW 416 units.
440-01-12	1	Grabrail 42" long 1 1/4 dia. stainless, mounted left of entry on RH barrier, designed to prevent entanglement (Passes NHSTA string and nut test)
440-03-12	1	Mirror interior clear view back bonded glass, rounded corners and protected edges, 6 x 16 flat. Installed above drivers head on front bulkhead. Interior mirror providing the driver a clear view of interior and rear exit door.
440-09-12	1	Window Split Sash Opening With 6" Red Mark
440-12-12	1	Permit Holder with Metal Back and Clear Plexiglass front, 6 x 9, installed on front bulkhead.
440-22-23	1	Vandal lock for Chevy, permits manual lock of rear emergency door from inside while bus not in use, with buzzer and visual indicator on panel. Engine will not start until lock is disengaged, warning buzzer will activate to alert driver lock is engaged.
440-50-13	1	Interior addition driver cup holder, mounted to center console at driver RH below switch panel.
450-01-12	1	Brake/tail lights LED with separate license plate light, (2) 4" flush mount
460-02-12	1	brake/tail lights, 2- 7" LED type



470-01-12	1	Clearance lights LED type; row of three red lights on rear of bus and single reds on left & right rear, row of three amber lights on front of bus with single ambers on left and right front sides. Lights are low profile grommet mount.
472-01-12	1	Four domelights are powered through the ignition, will only function when ignition is turned on and dome light switch is on.
474-02-12	1	Drivers dome light on a separate switch. Ignition powered. It is not associated with OEM lighting.
480-05-12	1	Lamps, turn signal amber LED rear 7"
490-01-12	1	Lamps, backup white (2) 4" flush mount LED
494-03-12	1	Lights, stepwell lights are illuminated by a DOD operated switch so as to light only when the headlights and clearance lights are on and the DOD is open.
500-02-04-12	1	Strobe light, roof mounted, low profile, dual flash, with switch. Power off ignition. Strobe located 4' from rear of bus.
510-00-12	1	Warning lamps, none
520-00-4-12	1	Electrical control panel for buses with no 4 or 8 light system with crossing control gate without cancel switch.
540-05-12	1	Lights, turn signal, amber LED 2" below side bodyrail and behind entrance doors. Mount with armor.
540-10-19	1	Black Housing ADA Light, exterior located near lower edge of DOD. Comes on when DOD opens, or stepwell lights are on.
580-03-202-12	1	Headknockers to comply with FMVSS 222; foam pads covered with gray fire block upholstery.
600-12-001-14	1	Paint body exterior white, Chevy DH/DE buses.
630-04-5-23	1	Radio, OEM supplied, 4 speakers. Provides tie-in harness to main chassis.
650-41620-23	1	Rubrails, floor level side rubrails, 4.6" tall X 16 ga steel.
652-41620-23	1	Rubrails, seat level side rubrails that wrap around the rear of the bus to the emergency door. Rubrails are 4.6" tall and made of 16 ga steel.
654-00000000-12	1	RUBRAIL NONE AT WINDOW LEVEL
656-00000000-12	1	RUBRAIL NONE AT SKIRT LEVEL
659-001-23	1	Rubrails painted white color.
660-12-12	1	Triangle warning reflectors (set of three).
660-22-12	1	Fire extinguisher, 5 lb., 3A 40BC with 10" hose and nozzle,, may only be mounted near entrance door.
660-31-12	1	Seat belt cutter, loaded loose in driver compartment.
670-902-12	1	Body fluids kit for AL, AR, CO, CT, KS, MA, MN, MO, ND, PA, SD, TX, WI, WY, WV
680-045-12	1	First aid kit 24 Unit for AL, AK, AZ, ID, KS, KY, ME, MD, MA, MN, MS, MO, MT, NV, ND, OK, PA, SD, TN, TX, UT, VT, WA
690-3-01-36-201	1	Barrier, 36" left hand high back with medium gray vinyl upholstery, leg at 27" position.
691-2-12	1	Barrier spacing LH to B-pillar, spacing provides energy absorption zone for 2 passengers per FMVSS222 with barrier placed behind B-pillar, must be selected when LH front seat accommodates 2 passengers.
700-3-01-36-201	1	Barrier, 36" right hand high back with medium gray vinyl upholstery, no welting, leg at 27" position.
701-0-12	1	Barrier spacing RH to stepwell, none.
711-28-12	3	Seat spacing LH 28in hip/knee, maximum allowable to meet FMVSS 222 (school bus certification).

721-28-12	4	Seat spacing RH 28in hip/knee, maximum allowable to meet FMVSS 222 (school bus certification).
730-01-14	7	Seat mounting hardware floor mount seats, required for each non-track-mount seat
740-211-12	7	Seat belt, two point black 60" for Freedman activity seats.
740-213-12	7	Seat belt, two point red 60" for Freedman activity seats.
750-3-1-36-15	1	Lower Modesty Kickpanel for HSM 36" LH DRW Barrier
760-11-XXXXX-12	1	Decal "EMPTY WEIGHT XXXXX" 2in black, RH behind entrance door
	0	INSERT NOTE HERE
760-14-XXXXX-12	1	DECAL 2" LETTERBELT "LENGTH XXXX FT".
760-31-12	1	Additional Relectors, amber 3", two (Specify Location)
	0	INSERT NOTE HERE
780-100-12	1	Signage, identification, "Collins"
790-01-12	1	Decal "NO STANDEES" 2in black, front bulkhead
790-02-XX-12	2	Decal "PASS CAPACITY" 2in black, front bulkhead
	0	INSERT NOTE HERE
800-07-12	1	Exterior decal 2" tall "EMERGENCY DOOR" in black/arrow in black. Interior decal 2" tall "EMERGENCY DOOR" in black/arrow red. (WA Spec)
810-422-12	1	Equip cage approximately 36"L x 27"W x 20"H, located in LH rear of bus. Made of 1.25" dia tubing. For SX,GX buses.
820-33-12	1	Wheel covers stainless steel.
830-110-21	1	Crossing control arm with yellow polycarbonate blade, solid state electronics, Specialty 78600
840-01-12	1	No Stop Arm
850-06-12	1	Momentary interrupt switch for crossing arm, for use with a bus/MFSAB with no warning light system.
860-02-12	1	Roof vent, static with control grille.
870-01-001-12	1	Roof Hatch Transpec Low Profile Standard Safety Vent II Model 1975, 1" White Tape on Ext. Perimeter, Activate Buzzer when Opened w/ Ignition on, Emergency Exit Decals, Operating Instructions, Interior & Exterior Handles, Not Approved for Canada
925-01-12	1	Window Transition Chevy glass, AS2 tempered clear glass
950-113-12	1	Windows Rear Body with Rubber Mounted AS3 Tempered 32% Tinted Glass
960-13-12	1	Window Rear Door Lower Rubber Mounted AS3 Tempered 32% Tinted Glass
970-13-12	1	Window Rear Door Upper Rubber Mounted AS3 Tempered 32% Tinted Glass
980-213-12	8	Window Split Sash 36" with AS3 Tempered 26% Tinted Glass, providing an unobstructed 12 x 28 opening when upper sash is lowered.
982-2-100-1-12	1	Window Split Sash 36" RH and LH Vertical Egress Hinge, Release Handle, Buzzer, Interior/Exterior Signage, and White Exterior Reflective Tape.
985-02-12	1	Undercoat body components, chassis components such as driveline, brake lines, wiring, exhaust system are not undercoated.

986-03-14	1	Warranty, extended limited body, covers body shell, structure, seat structure for 5 YR/100K MI, manufacturer's components for 3 YR/36K MI, other components 3 YR/36K MI. Excludes corrosion due to road chemicals. See warranty policy for full details.
987-00-22	1	Reassignment Chassis, None
990-01-12	1	Exhaust pipe to be flush with bumper or side (+0.25"/-0.00"), otherwise exhaust pipe extends 1" to 1.5" from bumper or body

Unit File Name: \\shkfile1.revginc.net\BUS-SHK\_OrderEnt\Units Folder\90000\90412-536\CurrentBConfig\90412  
Option file name: \\shkfile1.revginc.net\BUS-SHK\_OrderEnt\BConfig\OptionDataV200\OptionData20230807.xls  
Price schedule name: PRICE COL 20230807  
Form EF-7.7.2 V6.0 generated on: 8/25/2023 by Robyn Ginest

**Quotes valid for 30 days.**

All express warranties are limited to Collins Bus Corporation's written specifications and printed literature. All implied warranties and consequential damages are excluded to the extent permitted by law.

Collins Bus Corporation will undertake no contractual indemnification of any purchaser against claims, loss, expense or liability which arise out of the use of said company's products and accepts no contract terms which call for said indemnification.

To the extent that a purchaser specifies any component which is optional or other than that which would be standard, Collins Bus Corporation disclaims all implied warranties regarding said component.

Unless notified in writing to the contrary within (10) days of order date shown, this acknowledgment and disclaimer will be deemed controlling as to contract terms.

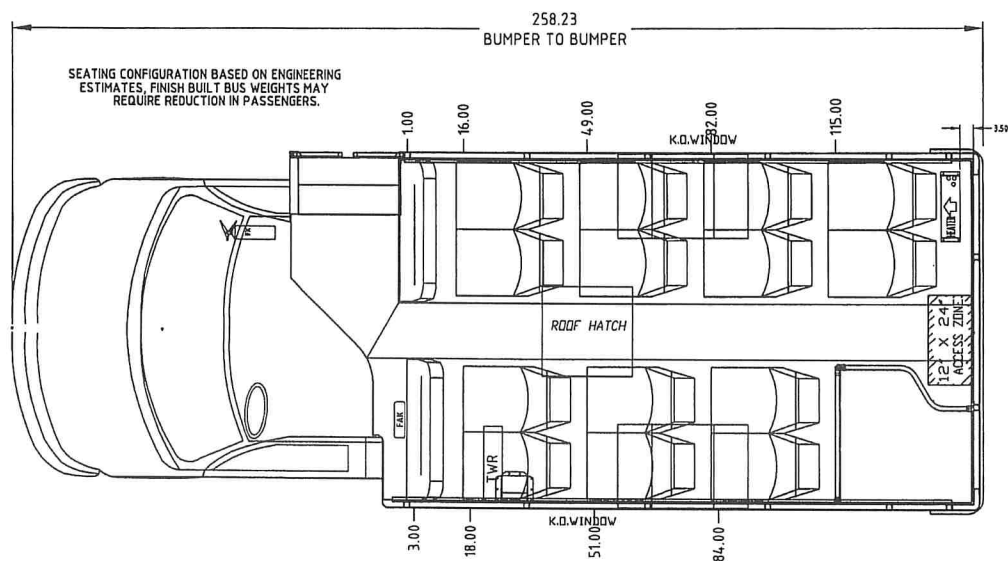
**Due to market volatility in producer material costs, Collins Bus Corporation reserves the right to adjust pricing on any order 60 days prior to scheduled production.**

**Any and all 'body material', 'OEM chassis', and 'freight' cost increases from the original date of quote will be passed along to the dealer. These increases, if applicable, will be the sole responsibility of the dealer.**

Collins Bus Corporation recommends dealers advise potential customers pricing may increase prior to production due to OEM inflationary actions.

**Approval**\_\_\_\_\_ **Date**\_\_\_\_\_





# DH416

## MIDWEST TRANSIT SEATING PLAN

14 Passengers

4 35 inch ACTIVITY RH Seats at 28 inch Hip to Knee

3 35 inch ACTIVITY LH Seats at 28 inch Hip to Knee

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_



COLLINS BUS CORP.  
P.O. BOX 2946  
HUTCHINSON, KS.  
67504-2946

FORM: F-7.3.06 REVISION 0

THIS DRAWING AND ALL  
INFORMATION THEREON  
IS THE PROPERTY OF  
COLLINS IND. INC.

DRAWN  
BY

DEL

DATE

05/25/12

TITLE CHEVY DH416 SB

DRAWING  
NO.

62019DH416-C212G

## BID ANALYSIS SPREADSHEET

One New 2024 Chevrolet/Collins 14-Passenger MFSAB Unit for Macon-Piatt Special Education

Bid Request# 2024-3

Date: 12/5/23

Send copies to: Kathy Horath, Jenny York, Dr. Mike Curry, Kent Metzger, and Joanie Watson

Authorized person to open bids: Joanie Watson - Coordinator of Purchasing

<u>Vendor Name:</u>	<u>1) Midwest Transit Equipment Inc.</u>	<u>Vendors who did not respond:</u>
<u>Make and Model:</u>	<u>One New 2024 Chevrolet/Collins 14-Passenger MFSAB Unit</u>	<u>Midwest Bus Sales Thomas Bus Sales Inc. Southern Bus and Mobility Model One Commercial Vehicles</u>
<u>Unit cost:</u>	<u>\$106,708.00/each</u>	
<u>Subtotal:</u>	<u>\$106,708.00</u>	
<u>Shipping:</u>	<u>No Charge</u>	
<u>Total cost:</u>	<u>\$106,708.00</u>	
<u>Estimated delivery date:</u>	<u>5/1/24</u>	
<u>Terms:</u>	<u>not stated</u>	
<u>Other options included in the price:</u>	<u>Title and License Lettering Delivery</u>	